

WAITING LIST SELECTION

The McCook Housing Agency selects applicants from the waiting list by order of time and date of application. As applicants are removed from the list, due to being issued a voucher or found to be ineligible and others move to the top of the list their information is verified. At that time certification of eligibility may be delayed due to inability to verify information or waiting for criminal history to be returned from the Nebraska State Patrol. (This process can take up to six weeks.)

If the top applicant's certification of eligibility is delayed and there are sufficient vouchers available the top applicant may be skipped and another applicant offered a voucher if their certification of eligibility is complete. The skipped applicant stays at the top of the list until the verifications are received and is certified as eligible.

If an applicant is offered a voucher and it is declined, that applicant remains at the top of the waiting list for up to three refusals. The applicant at the top of the list who declined is offered a voucher a second or third time the next time a voucher is available. The applicant file is terminated after the third refusal.

An applicant at the top of the waiting list can also decline for a time period due to health reasons, expected birth of a baby, or similar circumstances. At that time a notation is made when to re-offer the applicant a voucher and as soon as that date is near and vouchers are available, the top applicant will be re-offered a voucher.